

## **Minutes of a meeting of Great Glen U3A Committee held on 3<sup>rd</sup> April 2018**

1. **Present:** Sue and Peter Russell, Roger Edwards, Rachael Snashall, Toni Smith, Robert and Patricia Mansfield, Stella Orbell. Visitors: John Johnson and Bill Maxted.

2. **No apologies.**

3. **The Minutes of a meeting held on March 6<sup>th</sup> 2018** were agreed as a true record.

4. **Matters Arising**

- The new REMAP cheque for £170 had been received and acknowledged. The stray cheque had also arrived and been destroyed.
- Data Protection workshop 30.04.18. Peter had registered to attend.

5. **April Meeting.**

The speaker had cried off very late and Patricia had managed to book Mike Leonard as a replacement speaker on School Holidays. No equipment required. Evening Bridge to provide coffee.

6. **Methodist Church Repairs.**

- The back kitchen door is now an emergency exit only.
- Discussion took place re doors and keys. Main doors to be opened when groups are in the hall.
- The kitchen notice board to be relocated in the corridor. Newsletters are at present in a holder on the piano.

7. **Finance.**

Roger provided provisional year end figures (see attached in the minute folder) The deficit is considerably less than expected possibly due to increased membership and cancelled meetings due to building work.

8. **Outstanding Service Awards.**

Peter to invite David Brooke to be present at the AGM. John Lawson may be recovered sufficiently to be there but if not his award can be announced, and then presented at a later date.

9. **Membership and Renewals.**

- 370 members at present. (306 have renewed = 80%) Those who have indicated they are not renewing have been removed from the figures.
- It was suggested that group leaders who run groups at which fees are not charged should provide a list of attendees annually. Info to Group Leaders Meeting.
- The arrangement for people to renew by calling in on 2 specific occasions to pay by cash was successful. 37 took advantage of this arrangement. Thanks go to Sue for this.

- Of 64 non-renewers 42 have an e mail address and will be sent a reminder.

**10. Correspondence.**

- New Annual Return format. This was discussed and details agreed. Stella to fill in and post.
- Invoice for direct mail given to Roger.
- Information re AGM of TAT with requests for nominations.
- March newsletter from TAT.
- Subject specific e-mails bounced to suitable recipients.

**11. Newsletters**

100 this month. New holder of different design required for wall mounting.

**12. New Members' Meeting.**

- New date 26.04.18 at 10.30a.m.
- Toni thanked for producing a film of our activity groups. There is also a new short promotional U3A film. Both to be shown at the meeting.
- 23 people have been invited.
- Peter, Patricia and Rachael to host the event.

**13. Group Leaders' Meeting**

To be held in June after the AGM.

**14. Open Day.**

- Discussion re format and venue.
- Robert, Patricia, John and Bill to form project group and to bring recommendations to the May committee meeting.

**15. Other Business.**

- Learn Something New. Sue suggested a talk on fraud and scams based on info from TAT March newsletter.
- Network Meeting 18.05.18
- Advance notice re workshop on committee recruitment to be held at Mountsorrel on 4.09.18
- Stella apologised for May Committee meeting. Robert kindly offered to take the minutes.
- Peter informed the meeting of a possible house move. Patricia offered to step in temporarily if it became necessary.

**Next Meeting of the Committee Tuesday 1<sup>st</sup> May 2018. 2.15 p.m.**